

Faculty of Engineering Graduating Class Awards for Excellence in Teaching

Dear Student,

If you are an **Oct 2015, Feb 2016 Graduate, or potential May 2016 grad** we invite you to consider nominating a professor for this year's Graduating Class Award for Excellence in Teaching. One award is given each year to one professor from each department who has had significant impact on students' Engineering undergraduate degree experiences. The criteria for the nomination are given below. Note that each student can only nominate one professor. Should you wish to submit a nomination, **please complete the nomination form on the back side of this page and hand in the completed form to Kristy McGregor (Dean's Office, E2-284 EITC) or to your undergraduate student advisor by Monday, Wednesday March 23, 2016.** If you have any questions about this process, please feel free to contact Kristy McGregor (kristy.mcgregor@umanitoba.ca).

About the Award

The Graduating Class Awards for Excellence in Teaching are awarded annually on behalf of each graduating class to instructors in each engineering department who best exemplify the following characteristics:

- Motivated students to learn
- Demonstrated outstanding teaching skills
- Adopted appropriate and effective teaching techniques
- Facilitated student learning positively and invited open classroom discussion
- Communicated effectively with students and was approachable outside of class
- Assessed student performance consistently, fairly, and in a timely manner
- Provided organized course materials and clear instructions
- Recognized the diversity of academic interests of students
- Maintained an atmosphere of collegiality and respect in the classroom

Eligibility

This award is open to all faculty members and instructors who hold an appointment in the Faculty of Engineering or are responsible for teaching undergraduate engineering courses. Past recipients of the award are not eligible for a period of three years from the date of their award. A list of past recipients can be found at umanitoba.ca/engineering.

Award Categories

There are five categories for the award, and there will be one award in each category every year. The categories are:

1. The Graduating Class Award for Excellence in Teaching Biosystems Engineering
2. The Graduating Class Award for Excellence in Teaching Civil Engineering
3. The Graduating Class Award for Excellence in Teaching Electrical and Computer Engineering
4. The Graduating Class Award for Excellence in Teaching Mechanical and Manufacturing Engineering
5. The Graduating Class Award for Excellence in Teaching Common Courses in Engineering

NOMINATION FORM

Nominations are accepted from graduating students only. Each graduating student is eligible to enter one nomination.

Student Name: _____ Student No: _____
Program: _____ Graduation Date: _____
Email: _____ Phone: _____

I nominate _____ for the Graduating Class Award for Excellence in Teaching. I declare that I read and understood the terms of reference, and that this is the only nomination that I will be entering.

Courses I attended in which the nominee was the course instructor:

<i>Course</i>	<i>Credit hours</i>	<i>Term and year</i>	<i>Approx. class size</i>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

In the space below or on an attached sheet (1 page maximum), give reasons for your recommendation. When possible, include examples of the impact of this teacher on your University experience. Note that the selection committee gives considerable weight to your comments in making its decision.

Signature: _____ Date: _____

Completed nominations should be submitted to the Dean's Office (E2-284 EITC – Kristy McGregor) no later than March 23, 2016.